

SOUTH SUBURBAN COLLEGE



January 9, 2025

Regular Meeting of the
Board of Trustees



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
REGULAR BOARD MEETING AGENDA
THURSDAY, JANUARY 9, 2025
6:00 PM

- I. **CALL TO ORDER/ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **PUBLIC PARTICIPATION**
- IV. **PRESENTATIONS/REPORTS**
- V. **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
 - A. Audit Committee Meeting held December 12, 2024
 - B. Finance Committee Meeting held December 12, 2024
 - C. Regular Board Meeting held December 12, 2024
- VI. **NEW BUSINESS**
 - A. Monthly Financial Report (P. Rush)
 - B. Approval of the payment of bills for December 2024 (P. Rush)
 - C. Approval to ratify the results of the phone poll conducted on December 13, 2024, approving the Decennial Committee Report provided by the South Suburban College Decennial Committee (P. Rush)
 - D. Approval to release Closed Session minutes and destroy the Closed Session audio recordings in accordance with the Illinois Open Meetings Act. The written minutes of October 17, 2024 and November 14, 2024 shall be released. The audio recordings of February 9, 2023, May 11, 2023, June 8, 2023 and July 13, 2023 are authorized to be destroyed (R. Rush)
- VII. **PERSONNEL RECOMMENDATIONS**
 - A. Retirements/Resignations/Terminations
 - B. Appointments
- VIII. **CLOSED SESSION**

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.
- IX. **MISCELLANEOUS**
- X. **ADJOURNMENT**

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, IL 60473

BOARD ROOM, ROOM 2248

MINUTES OF THE AUDIT COMMITTEE

THURSDAY, DECEMBER 12, 2024

Trustee Sherelene A. Harris called the meeting of the Audit Committee to order at 6:49 p.m.

Committee members present: Trustees Sherelene A. Harris and Vivian Payne.

Committee members absent: Trustee Anthony DeFilippo.

Other Board members in attendance: Chairman Terry Wells, Secretary Janet Rogers, and Trustees Kevin L. Daly. Trustee Anthony Williams arrived at 6:52 p.m.

Other Board members absent: Student Trustee Lizbeth Atenco.

Also present: College President Lynette D. Stokes; Tasha Williams, Vice President of Academic Services; Devon Powell, Vice President of Student and Enrollment Services; and Patrick Rush, Vice President of Administration and Secretary to the Board. College Attorney Christopher L. Petrarca arrived at 6:53 p.m.

Agenda:

I. Recommendation to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114), as presented by Crowe LLP., for the fiscal year ended June 30, 2024

Trustee Harris recommended that the Board accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114), as presented by Crowe LLP., for the fiscal year ended June 30, 2024 at the Regular Board of Trustees meeting.

II. Recommendation to accept the OMB Circular A-133 Audit Report for the fiscal year ended June 30, 2024, as presented by Crowe LLP., at the Regular Board of Trustees meeting

Trustee Harris recommended the Board accept the OMB Circular A-133 Audit Report for the fiscal year ended June 30, 2024, as presented by Crowe LLP., at the Regular Board of Trustees meeting.

III. Recommendation to appoint the firm Crowe LLP. to conduct an audit of the college financial statements and the Single Audit of Federal Funds for the fiscal year ending June 30, 2025.

Trustee Harris recommended the Board appoint the firm Crowe LLP. to conduct an audit of the college financial statements and the Single Audit of Federal Funds for the fiscal year ending June 30, 2025 at the Regular Board of Trustees meeting.

The meeting adjourned at 6:57 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2248

MINUTES OF THE FINANCE COMMITTEE

THURSDAY, DECEMBER 12, 2024

Trustee Kevin L. Daly called the meeting of the Finance Committee to order at 6:59 p.m.

Committee members present: Trustees Kevin L. Daly and Janet Rogers.

Committee members absent: Trustee Anthony DeFilippo.

Other Board members in attendance: Chairman Terry Wells, Vice Chairperson Vivian Payne, and Trustees Sherelene A. Harris, Anthony Williams and Student Trustee Lizbeth Atenco.

Other Board members absent: None.

Also present: College President Lynette D. Stokes; Tasha Williams, Vice President of Academic Services; Devon Powell, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board; and College Attorney Christopher L. Petrarca.

Agenda:

I. Recommendation to adopt the resolution concerning the proposed 2024 tax levy of Community College District No. 510, South Suburban College of Cook County and Certificate of Tax Levy, as attached

Trustee Daly recommended the Board adopt the resolution concerning the proposed 2024 tax levy of Community College District No. 510, South Suburban College of Cook County and Certificate of Tax Levy at the regular Board of Trustees meeting.

II. Recommendation to adopt the resolution directing the Cook County Clerk to reduce the 2024 tax levy should it be capped under the Property Tax Extension and Limitation Law

Trustee Daly recommended the Board adopt the resolution directing the Cook County Clerk to reduce the 2024 tax levy should it be capped under the Property Tax Extension and Limitation Law at the regular Board of Trustees meeting.

The meeting adjourned at 7:02 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2248

REGULAR BOARD MEETING MINUTES

THURSDAY, DECEMBER 12, 2024

I. CALL TO ORDER & ROLL CALL:

At 7:04 p.m., Chairman Terry Wells called the Regular Meeting of the Board of Trustees of South Suburban College; Illinois Community College District No. 510 to order. The meeting was held in the Board Room, Suite 2248.

Present: Chairman Terry Wells, Vice Chairperson Vivian Payne, Secretary Janet Rogers and Trustees Kevin L. Daly, Sherelene A. Harris, Anthony Williams and Student Trustee Lizbeth Atenco.

Absent: Trustee Anthony DeFilippo.

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Devon Powell, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Christopher L. Petrarca.

II. PLEDGE OF ALLEGIANCE

Chairman Terry Wells led the Pledge of Allegiance.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There were none.

V. PREVIOUS MEETING MINUTES

A. Finance Committee Meeting held November 14, 2024

Trustee Rogers moved and Trustee Daly seconded to approve the minutes of the Finance Committee meeting held November 14, 2024. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams voted aye. Chairman Terry Wells and Student Trustee Lizbeth Atenco passed. Motion carried.

B. Regular Board Meeting held November 14, 2024

Trustee Payne and Trustee Rogers seconded to approve the minutes of the Regular Board of Trustees meeting held November 14, 2024. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams voted aye. Chairman Terry Wells and Student Trustee Lizbeth Atenco passed. Motion carried.

C. Closed Session Meeting held November 14, 2024

Trustee Rogers moved and Trustee Payne seconded to approve the Closed Session meeting held November 14, 2024. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams voted aye. Chairman Terry Wells and Student Trustee Lizbeth Atenco passed. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Payne moved and Trustee Daly seconded to accept the Monthly Financial Report as presented by Vice President of Administration Patrick Rush. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

B. Bills Payable for November 2024

Trustee Daly moved and Trustee Williams seconded to approve the bills payable for November, 2024 in the amount of \$4,374,386.42. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

C. Approval to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe, LLP for the fiscal year ended June 30, 2024, as presented

Trustee Harris moved and Trustee Payne seconded to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

D. Approval to accept the OMB Circular A-133 Audit Report for the fiscal year ended June 30, 2024, as presented

Trustee Harris moved and Trustee Payne seconded to accept the OMB Circular A-133 Audit Report for the fiscal year ended June 30, 2024, as presented. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

E. Approval to appoint the firm Crowe, LLP to conduct an audit of the college financial statements and the Single Audit of Federal Funds for the fiscal year ending June 30, 2025

Trustee Whittington moved and Trustee DeFilippo seconded to appoint the firm Crowe, LLP to conduct an audit of the college financial statements and the Single Audit of Federal Funds for the fiscal year ending June 30, 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

F. Approval to adopt the resolution concerning the proposed 2024 tax levy of Community College District No. 510, South Suburban College of Cook County and Certificate of Tax Levy, as attached

Trustee Daly moved and Trustee Williams seconded to adopt the resolution concerning the proposed 2024 tax levy of Community College District No. 510, South Suburban College of Cook County and Certificate of Tax Levy, as attached. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

G. Approval to adopt the resolution directing the Cook County Clerk to reduce the 2024 tax levy should it be capped under the Property Tax Extension Limitation Law

Trustee Daly moved and Trustee Williams seconded to adopt the resolution directing the Cook County Clerk to reduce the 2024 tax levy should it be capped under the Property Tax Extension Limitation Law. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

H. Approval to adopt the proposed Academic Calendars for Fall 2026, Spring 2027, and Summer 2027 semesters

Trustee Rogers moved and Trustee Harris seconded to adopt the proposed Academic Calendars for the Fall 2026, Spring 2027, and Summer 2027 semesters. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

I. Approval of the Board of Trustees meeting dates for calendar year 2025

Trustee Rogers moved and Trustee Williams seconded to approve the Board of Trustees meeting dates for calendar year 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Approval of the South Suburban College Faculty Association Contract, effective 2024-2028

Trustee Daly moved and Trustee Payne seconded to approve the South Suburban College Faculty Association Contract, effective 2024-2028. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

B. Resignations/Retirements/Terminations

Trustee Harris moved and Trustee Williams seconded to approve the resignation of Frank Provenzano as a full-time Engineer in the Plant Operations Department, effective December 5, 2024, and grant permission to advertise to fill the vacated position. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

C. Appointments

1. Trustee Payne moved and Trustee Daly seconded to approve the appointment of T-Unna Perkins as a full-time Director of Registration and Records, effective January 2, 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

2. Trustee Rogers moved and Trustee Harris seconded to approve the appointment of Gloria Ruiz as a full-time Administrative Assistant II in the Student & Enrollment Services Department Effective January 2, 2025, and grant permission to advertise to fill the vacated position. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

3. Trustee Williams moved and Trustee Rogers seconded to approve the appointment of Joseph Jeter as a full-time Admissions Assistant in the Admissions Department, effective December 16, 2024. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

4. Trustee Harris moved and Trustee Payne seconded to approve the appointment of Sondra Lampa as a full-time Radiologic Technology Faculty, effective January 13, 2025. On roll call, Trustees Kevin L. Daly,

Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

VIII. CLOSED SESSION

There was none.

IX. MISCELLANEOUS

There was none.

X. ADJOURNMENT

At 7:28 p.m., Trustee Payne moved and Trustee Rogers seconded to adjourn the Board of Trustees meeting. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

Chairman of the Board

Secretary of the Board



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY25-VI.A

Board Meeting Date: January 9, 2024

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the Financial Report as presented.

ESTIMATED COST OR BENEFIT

JUSTIFICATION OF ACTION

Please refer to the attached Investment Report and Financial Summary enclosed in your Board booklet for the period ending October 31, 2024. This action aligns with Strategic Direction 3.1; Foster fiscal stability and sustainability.

MOTION

Move that the Board of Trustees approve the Financial Report as presented.

Approvals:

- * Are funds available in the budget? NA
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Batwil Ouel 1/2/25
 Appropriate Vice President Date
[Signature] 1/2/25
 President Date

SOUTH SUBURBAN COLLEGE
 South Holland, Illinois

To: Board of Trustees

From: Vice President Pat Rush

Date: December 19, 2024

Subject: Financial Report For The Period Ending November 30, 2024

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$1,189,116.74	\$11,895,991.67
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$3,367,117.89	\$14,105,929.84

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$3,692,109.87	\$21,195,193.32
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$4,276,357.81	\$21,198,647.56
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
(\$584,247.94)	(\$3,454.24)

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$13,084,455.87	3.68%	(16)

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$2,549,779.69	\$129,531.63	\$2,679,311.32
August	\$3,238,020.04	\$79,730.61	\$3,317,750.65
September	\$2,367,699.13	\$511,776.54	\$2,879,475.67
October	\$1,477,239.53	\$353,097.76	\$1,830,337.29
November	\$1,127,110.25	\$62,006.49	\$1,189,116.74
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$10,759,848.64	\$1,136,143.03	\$11,895,991.67

	Expenditures Educational	Expenditures O&M	Monthly Total
July	\$1,922,473.93	\$353,426.86	\$2,275,900.79
August	\$3,492,544.05	\$355,448.95	\$3,847,993.00
September	\$2,189,058.97	\$348,203.07	\$2,537,262.04
October	\$1,749,373.15	\$328,282.97	\$2,077,656.12
November	\$2,907,519.27	\$459,598.62	\$3,367,117.89
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$12,260,969.37	\$1,844,960.47	\$14,105,929.84

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$3,130,326.40	\$2,914,309.40	\$216,017.00
August	\$5,946,801.41	\$6,349,833.75	(\$403,032.34)
September	\$5,007,101.35	\$4,767,593.99	\$239,507.36
October	\$3,418,854.29	\$2,890,552.61	\$528,301.68
November	\$3,692,109.87	\$4,276,357.81	(\$584,247.94)
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$21,195,193.32	\$21,198,647.56	(\$3,454.24)

	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	\$17,431,730.87	3.72%	(12)
August	\$22,214,869.69	3.77%	5
September	\$19,828,080.07	3.87%	10
October	\$17,337,161.92	3.84%	(3)
November	\$13,084,455.87	3.68%	(16)
December			
January			
February			
March			
April			
May			
June			

SOUTH SUBURBAN COLLEGE

Description	Date	Fund 1	Fund 2	Fund 3	Fund 3
		Educational	Opr. & Maint.	O&M Rst(300)	PH&S(379)
53 Investment account		0.00	0.00	0.00	0.00
PMA/ISDLAF += ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		95,651.17	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
PFM Asset Management		2,468,943.43	0.00	0.00	0.00
IIIT Money Market/UMB		(0.00)	0.00	0.00	0.00
53 Financial Money Market		13,966,591.06	0.00	798,819.25	0.00
Totals	10/1/2024	16,531,185.66	0.00	798,819.25	0.00
Transactions:					
Illinois Fund MM deposit from Comptroller	11/4/2024	27,918.75			
Illinois Fund MM deposit from Comptroller	11/8/2024	960.00			
Illinois Fund MM deposit from Comptroller	11/12/2024	58,677.00			
Illinois Fund MM deposit from Comptroller	11/12/2024	720.00			
Illinois Fund MM deposit from Comptroller	11/12/2024	360.00			
Illinois Fund MM deposit from Comptroller	11/14/2024	4,166.67			
Illinois Fund MM deposit from Comptroller	11/14/2024	123,472.99			
Illinois Fund MM deposit from Comptroller	11/14/2024	26,390.00			
Illinois Fund MM deposit from Comptroller	11/14/2024	9,547.00			
Illinois Fund MM deposit from Comptroller	11/20/2024	35,454.25			
Illinois Fund MM deposit from Comptroller	11/22/2024	28,660.00			
Illinois Fund MM deposit from Comptroller	11/22/2024	1,080.00			
Illinois Fund MM deposit from Comptroller	11/26/2024	33,195.00			
Illinois Fund MM deposit from Comptroller	11/27/2024	1,320.00			
Interest on Illinois Funds MM	11/29/2024	1,212.83			
5/3 transfer from Investments to Cash	11/30/2024	(4,650,000.00)			
Interest on 53 MM	11/30/2024	34,535.85			
PFM Interest	11/30/2024	9,623.61			
Ending Balance:		12,278,479.61	0.00	798,819.25	0.00
53 Investment account		0.00	0.00	0.00	0.00
PMA/ISDLAF += ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		448,785.66	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
PFM Asset Management		2,478,567.04	0.00	0.00	0.00
IIIT Money Market/UMB		(0.00)	0.00	0.00	0.00
53 Financial Money Market		9,351,126.91	0.00	798,819.25	0.00
Totals	10/31/2024	12,278,479.61	0.00	798,819.25	0.00

SOUTH SUBURBAN COLLEGE

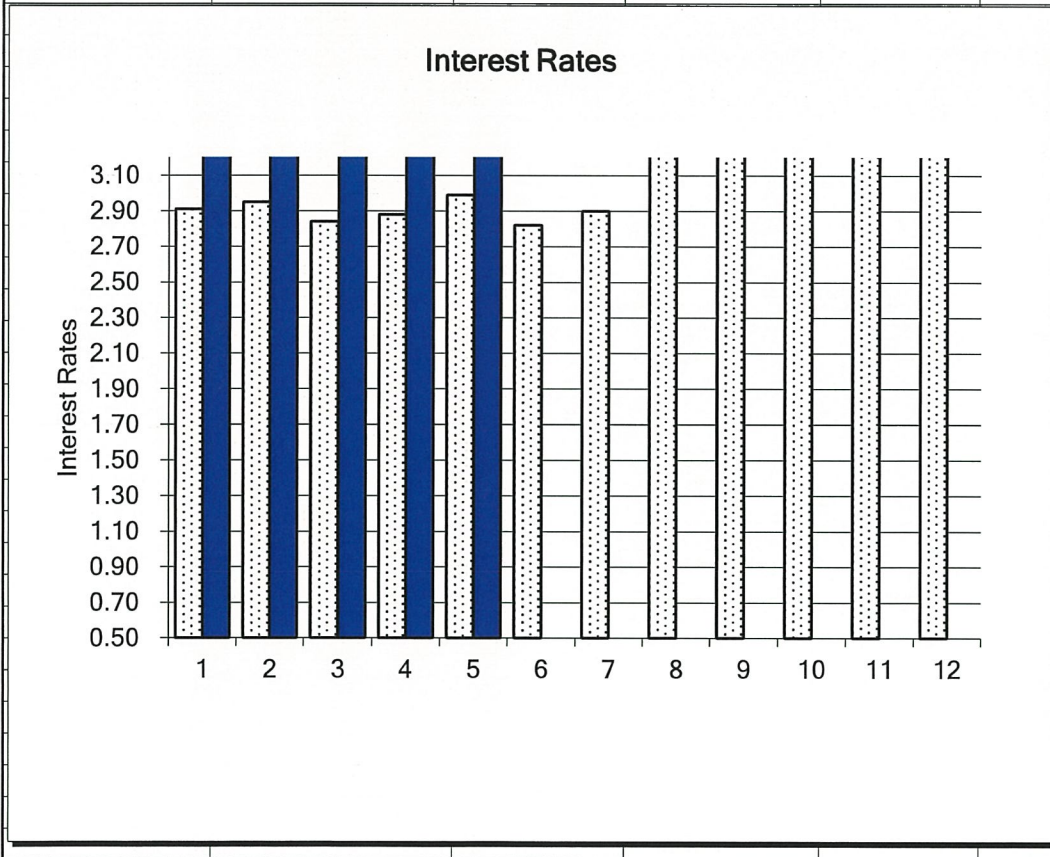
INVESTMENT WORKSHEET		Fund 4	Fund 5	Fund 6	Fund 7
Description	Date	Bond & Int.	Auxiliary	Restricted	Working Cash
53 Investment account		0.00	0.00	0.00	0.00
PMA/ISDLAF+ = ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		0.00	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
PFM Asset Management		0.00	0.00	0.00	0.00
IIIT Money Market/UMB		0.00	0.00	0.00	0.00
53 Financial Money Market		0.00	0.00	0.00	0.00
Totals	10/1/2024	0.00	0.00	0.00	0.00
Transactions:					
Illinois Fund MM deposit from Comptroller	11/4/2024				
Illinois Fund MM deposit from Comptroller	11/8/2024				
Illinois Fund MM deposit from Comptroller	11/12/2024				
Illinois Fund MM deposit from Comptroller	11/12/2024				
Illinois Fund MM deposit from Comptroller	11/12/2024				
Illinois Fund MM deposit from Comptroller	11/14/2024				
Illinois Fund MM deposit from Comptroller	11/14/2024				
Illinois Fund MM deposit from Comptroller	11/14/2024				
Illinois Fund MM deposit from Comptroller	11/14/2024				
Illinois Fund MM deposit from Comptroller	11/20/2024				
Illinois Fund MM deposit from Comptroller	11/22/2024				
Illinois Fund MM deposit from Comptroller	11/22/2024				
Illinois Fund MM deposit from Comptroller	11/26/2024				
Illinois Fund MM deposit from Comptroller	11/27/2024				
Interest on Illinois Funds MM	11/29/2024				
5/3 transfer from Investments to Cash	11/30/2024				
Interest on Illinois Funds MM	11/30/2024				
PFM transfer from Investment	11/30/2024				
		0.00	0.00	0.00	0.00
53 Investment account		0.00	0.00	0.00	0.00
PMA/ISDLAF+ = ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		0.00	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
PFM Asset Management		0.00	0.00	0.00	0.00
IIIT Money Market/UMB		0.00	0.00	0.00	0.00
53 Financial Money Market		0.00	0.00	0.00	0.00
Totals	10/31/2024	0.00	0.00	0.00	0.00

SOUTH SUBURBAN COLLEGE

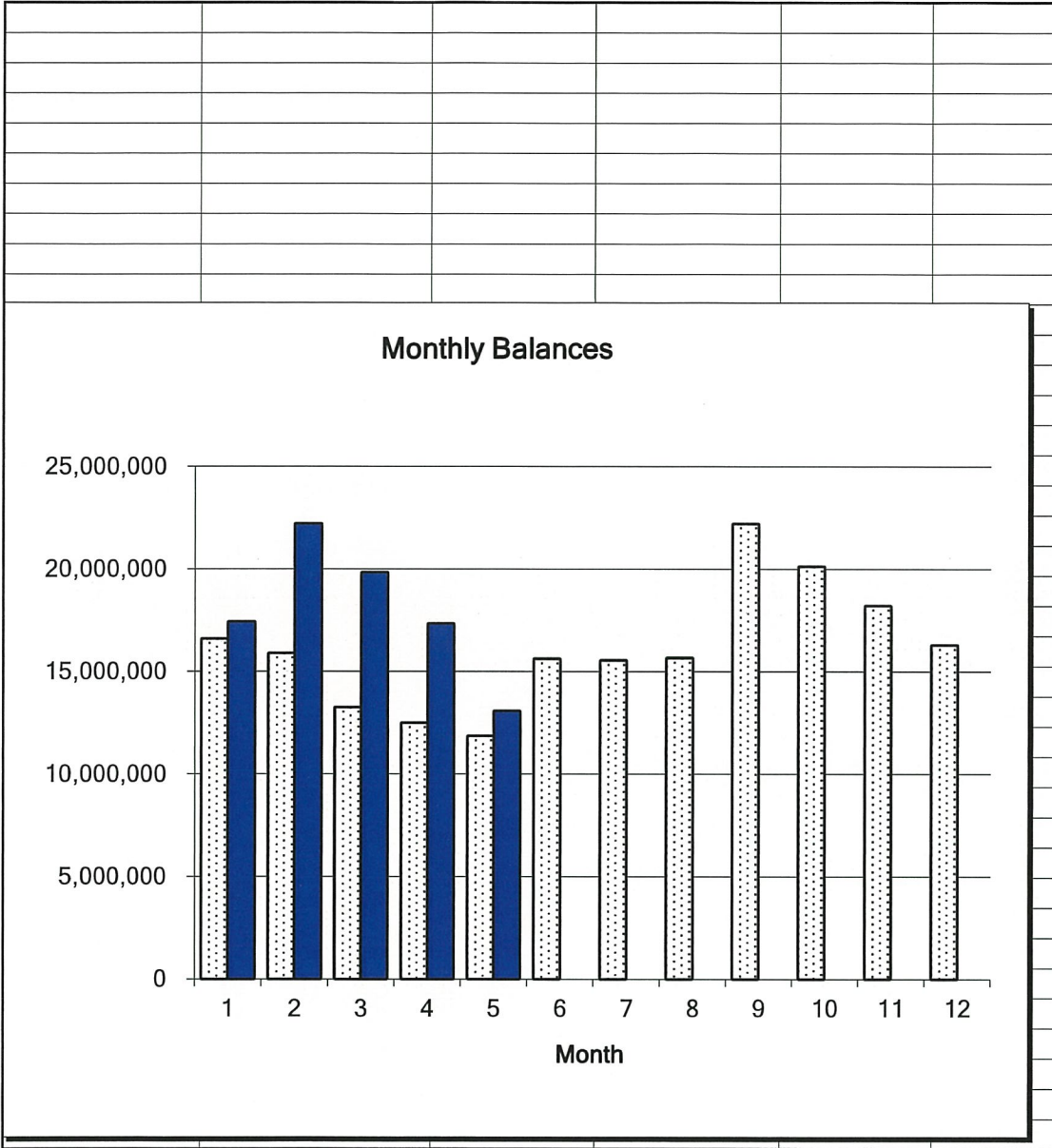
Investment					
		Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	0.00	0.00	0.00	0%
30	Commercial Paper	0.00	0.00	0.00	0%
30	Commercial Paper	0.00	0.00	0.00	0%
30	Commercial Paper	0.00	0.00	0.00	0%
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	0.00	0.00	0.00	0%
20	Time Deposits	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	2,927,352.70	0.00	2,927,352.70	22%
90	Other	10,157,103.17	0.00	10,157,103.17	78%

South Suburban College

Investment Summary				
	F Y 2023 - 2024		F Y 2024 - 2025	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	16,593,643	2.91	17,431,731	3.72
August	15,893,722	2.95	22,214,870	3.77
September	13,262,893	2.84	19,828,080	3.87
October	12,504,572	2.88	17,337,162	3.84
November	11,856,861	2.99	13,084,456	3.68
December	15,616,406	2.82		
January	15,546,623	2.90		
February	15,663,399	3.84		
March	22,218,501	3.86		
April	20,125,775	3.71		
May	18,205,599	3.76		
June	16,286,762	3.84		



South Suburban College





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY25-VI.B

Board Meeting Date: January 09, 2025

BOARD COMMITTEE

- Policy
Finance
Architectural
Other

- Operating
College Capital
Protection, Health and Safety

FUNDING

- Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

[Empty box for proposal summary]

ESTIMATED COST OR BENEFIT

[Empty box for estimated cost or benefit]

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Table with 2 columns: Fund Name, Amount. Includes Education Fund, Operations & Maintenance Fund, etc., with a Total of \$2,806,374.09.

Approvals:

- * Are funds available in the budget? Yes
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Signature of Patricia Buel, Appropriate Vice President, Date 1/2/25

Signature of [Name], President, Date 1/2/25



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY25-VI.C

Board Meeting Date: January 9, 2025

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees ratify the results of the phone poll conducted on December 13, 2024 by Patrick Rush, Vice President of Administration, to approve the Decennial Committee Report provided by the South Suburban College Decennial Committee.

ESTIMATED COST OR BENEFIT

N/A.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 5.4; Improve operational efficiencies of all internal structures and processes.

MOTION

Move that the Board of Trustees ratify the results of the phone poll conducted on December 13, 2024 by Patrick Rush, Vice President of Administration, to approve the Decennial Committee Report provided by the South Suburban College Decennial Committee.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Patrick Rush

 Appropriate Vice President 12/16/24
 Date

Spette Stokes

 President 12/16/24
 Date



SOUTH SUBURBAN COLLEGE

15800 S. State St.
South Holland, IL
60473-1200
(708) 596-2000

Board of Trustees

- Terry R. Wells,
Chairman
- Vivian Payne,
Vice-Chair
- Janet M. Rogers,
Secretary
- Anthony P. DeFilippo
- Vincent Lockett
- Prince Reed
- Joseph Whittington Jr.
- Dr. Lynette D. Stokes,
College President

Our Mission
Is to **Serve** our
Students and
the **Community**
Through Lifelong
Learning.

MEMO

Date: December 13, 2024
From: Patrick Rush, Vice President of Administration
To: Board of Trustees

Re: **Decennial Report Approval**

A phone poll was conducted on December 13, 2024, in order to approve the Decennial Report provided by the South Suburban College Decennial Committee. The results of the phone poll are as follows:

Do you approve the 2024 SSC Decennial Committee Report?

<u>Board Members</u>	<u>Date and Time Contacted</u>	<u>Response</u>
Terry R. Wells, Chairman	December 13, 2024, 11:49 a.m.	Yes
Vivian Payne, Vice-Chair	December 13, 2024, 11:13 a.m.	Yes
Janet Rogers, Secretary	December 13, 2024, 11:50 a.m.	Yes
Kevin Daly	December 13, 2024, 11:19 a.m.	Yes
Tony DeFilippo	December 13, 2024, 11:00 a.m.	Yes
Sherlene Harris	December 13, 2024, 11:44 a.m.	Yes
Anthony Williams	December 13, 2024, 11:17 a.m.	Yes
Lizbeth Atenco, Student Trustee	December 13, 2024, 1:39 p.m.	Yes
<u>Executive Members</u>		
Patrick Rush	December 13, 2024, 9:00 a.m.	Yes
Lynette Stokes, President	December 13, 2024, 11:53 a.m.	Yes
<u>Members at Large</u>		
Prince Reed	December 13, 2024, 11:50 a.m.	Yes
Patrice Burton	December 13, 2024, 12:20 p.m.	Yes
Kenneth Williams	December 13, 2024, 11:40 a.m.	Yes



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY25-VI.D

Board Meeting Date: January 9, 2025

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move to grant approval to release closed session minutes and destroy closed session audio tapes in accordance with the Illinois Open Meetings Act. The written minutes of October 17, 2024 and November 14, 2024 shall be released. The audio recordings of February 9, 2023, May 11, 2023, June 8, 2023 and July 13, 2023 are authorized to be destroyed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

The Illinois Open Meetings Act requires closed session minutes be reviewed every six months and released to public review, if advised by legal counsel. The Act also authorizes the destruction of audio tapes of Closed Session Minutes 18 months prior. Transcripts of the Closed Session minutes reviewed will be provided confidentially to the Board of Trustees. This action aligns with Strategic Direction 5.4; Improve operational efficiencies of all internal structures and processes.

MOTION

Move to grant approval to release closed session minutes and destroy closed session audio tapes in accordance with the Illinois Open Meetings Act. The written minutes of October 17, 2024 and November 14, 2024 shall be released. The audio recordings of February 9, 2023, May 11, 2023, June 8, 2023 and July 13, 2023 are authorized to be destroyed.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

President

12/18/24
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY25-VII.A.1

Board Meeting Date: January 9, 2025

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the retirement of Alisia P. Hill as a full-time Basic Nursing Assistant Training Manager in the Nursing Department, effective May 1, 2025, and grant permission to advertise to fill the vacated position.

ESTIMATED COST OR BENEFIT

N/A.

JUSTIFICATION OF ACTION

Replacement of this position aligns with Strategic Direction 1.0; South Suburban College nurtures and empowers each person to succeed.

MOTION

Move that the Board of Trustees approve the retirement of Alisia P. Hill as a full-time Basic Nursing Assistant Training Manager in the Nursing Department, effective May 1, 2025, and grant permission to advertise to fill the vacated position.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Linda Brown-Aldridge, DNP, RN

Originator

12/18/24
Date

Jasha Williams

Appropriate Vice President

12/18/24
Date

Charlotte Guyton
Director of Human Resources

1/2/25
Date

Spette Stokes
President

1/2/25
Date

Alisia P. Hill
16 East 137th Place
Riverdale, ILL. 60827
alisiahill@sbcglobal.net
708-250-8942
December 6, 2024

Dean Linda Brown-Aldridge
South Suburban College
15800 South State
South Holland, ILL.

Dear Dean Brown-Aldridge,

I am writing to formally retire from my position at South Suburban College, effective May 1, 2025. This was not an easy decision, but after careful consideration, I believe it is the right time for me to pursue new opportunities and challenges.

I am incredibly grateful for the experiences I have had during my time at South Suburban College. The professional development, supportive colleagues, and the positive work environment have played a significant role in my growth, and for that, I want to extend my heartfelt thanks. I truly value the relationships I've built and the knowledge I've gained here.

I am committed to making this transition as smooth as possible. I will do everything in my power to complete my current projects and hand over my responsibilities to ensure that there is continuity in the workflow. Please let me know if there were any specific tasks you would like me to prioritize during my remaining time.

Thank you once again for the wonderful experience at South Suburban College. I look forward to staying in touch and hope our paths will cross again in the future.

Sincerely,

Alisia P. Hill



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY25-VII.A.2

Board Meeting Date: January 9, 2025

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the resignation of Richard Carrillo as a full-time Police Officer in the Campus Police Department, effective January 16, 2025, and grant permission to advertise to fill the vacated position.

ESTIMATED COST OR BENEFIT

N/A.

JUSTIFICATION OF ACTION

Replacement of this position aligns with Strategic Direction 5.4; Improve operational efficiencies of all internal structures and processes.

MOTION

Move that the Board of Trustees approve the resignation of Richard Carrillo as a full-time Police Officer in the Campus Police Department, effective January 16, 2025, and grant permission to advertise to fill the vacated position.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

Ramond Torres 1/2/24
 Originator Date

Patricia Ruiz 1/2/24
 Appropriate Vice President Date

Charlotte Guyton 1/2/25
 Director of Human Resources Date

Spencer Stokes 1/2/25
 President Date

January 2, 2025

Board of Trustees
Chairman Wells
South Suburban College
15800 S. State Street
South Holland, IL 60473

Dear Chairman Wells,

I hope this message finds you well. I am writing to formally notify you that I am separating from my position as a full-time Police Officer at South Suburban College, with my final working day being January 16, 2025.

This decision was not made lightly, as I have greatly valued the opportunities to grow and collaborate with my colleagues at SSC. However, after careful consideration, I have decided to pursue a new direction in my career.

Please let me know how I can assist with the transition during my remaining time here. Thank you for your understanding and support during this transition. I truly appreciate all the experiences I have gained working at SSC and will cherish the time spent here.

Sincerely,



Officer Richard Carrillo #11

cc: Chief Ramonde Williams
President, Lynette Stokes
Vice President, Patrick Rush
Director of Human Resources, Charlotte Guyton
SSC SSA, Union President Shannan Smith



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY25-VII.B.1

Board Meeting Date: January 9, 2024

BOARD COMMITTEE

- Policy
Finance
Architectural
Other

FUNDING

- Operating
College Capital
Protection, Health and Safety
Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Tyrone Bailey as a full-time, grant-funded Highway Construction Careers Training Program (HCCTP) Assistant, effective January 13, 2025.

ESTIMATED COST OR BENEFIT

This is a full-time, grant-funded position; 40 hours per week, 52 weeks per year, with a beginning annual salary of \$41,600 plus benefits.

JUSTIFICATION OF ACTION

Replacement of this position aligns with Statigic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

MOTION

Move that the Board of Trustees approve the appointment of Tyrone Bailey as a full-time, grant-funded Highway Construction Careers Training Program (HCCTP) Assistant, effective January 13, 2025.

Approvals:

- * Are funds available in the budget? Yes
* Is this related to any previous Board action? No
* Is this part of a large project requiring additional funds? (Explain) No

Rrarcia
Originator
Date 12/16/24

Jasha L Williams
Appropriate Vice President
Date 12/16/24

Charolott Guyton
Director of Human Resources
Date 12/16/24

Spette Stokes
President
Date 12/16/24



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY25-VII.B.2

Board Meeting Date: January 9, 2025

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees approve the appointment of Patrick Rush as interim Treasurer, effective immediately.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION

This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees approve the appointment of Patrick Rush as interim Treasurer, effective immediately.

Approvals:

- * Are funds available in the budget? N/A
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring additional funds? (Explain) No

President

1/2/25
Date