

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2248

REGULAR BOARD MEETING MINUTES

THURSDAY, DECEMBER 12, 2024

I. CALL TO ORDER & ROLL CALL:

At 7:04 p.m., Chairman Terry Wells called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room, Suite 2248.

Present: Chairman Terry Wells, Vice Chairperson Vivian Payne, Secretary Janet Rogers and Trustees Kevin L. Daly, Sherelene A. Harris, Anthony Williams and Student Trustee Lizbeth Atenco.

Absent: Trustee Anthony DeFilippo.

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Devon Powell, Vice President of Student and Enrollment Services; Patrick Rush, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Christopher L. Petrarca.

II. PLEDGE OF ALLEGIANCE

Chairman Terry Wells led the Pledge of Allegiance.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There were none.

V. PREVIOUS MEETING MINUTES

A. Finance Committee Meeting held November 14, 2024

Trustee Rogers moved and Trustee Daly seconded to approve the minutes of the Finance Committee meeting held November 14, 2024. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams voted aye. Chairman Terry Wells and Student Trustee Lizbeth Atenco passed. Motion carried.

B. Regular Board Meeting held November 14, 2024

Trustee Payne and Trustee Rogers seconded to approve the minutes of the Regular Board of Trustees meeting held November 14, 2024. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams voted aye. Chairman Terry Wells and Student Trustee Lizbeth Atenco passed. Motion carried.

C. Closed Session Meeting held November 14, 2024

Trustee Rogers moved and Trustee Payne seconded to approve the Closed Session meeting held November 14, 2024. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams voted aye. Chairman Terry Wells and Student Trustee Lizbeth Atenco passed. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Payne moved and Trustee Daly seconded to accept the Monthly Financial Report as presented by Vice President of Administration Patrick Rush. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

B. Bills Payable for November 2024

Trustee Daly moved and Trustee Williams seconded to approve the bills payable for November, 2024 in the amount of \$4,374,386.42. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

C. Approval to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe, LLP for the fiscal year ended June 30, 2024, as presented

Trustee Harris moved and Trustee Payne seconded to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

D. Approval to accept the OMB Circular A-133 Audit Report for the fiscal year ended June 30, 2024, as presented

Trustee Harris moved and Trustee Payne seconded to accept the OMB Circular A-133 Audit Report for the fiscal year ended June 30, 2024, as presented. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

E. Approval to appoint the firm Crowe, LLP to conduct an audit of the college financial statements and the Single Audit of Federal Funds for the fiscal year ending June 30, 2025

Trustee Harris moved and Trustee Payne seconded to appoint the firm Crowe, LLP to conduct an audit of the college financial statements and the Single Audit of Federal Funds for the fiscal year ending June 30, 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

F. Approval to adopt the resolution concerning the proposed 2024 tax levy of Community College District No. 510, South Suburban College of Cook County and Certificate of Tax Levy, as attached

Trustee Daly moved and Trustee Williams seconded to adopt the resolution concerning the proposed 2024 tax levy of Community College District No. 510, South Suburban College of Cook County and Certificate of Tax Levy, as attached. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

G. Approval to adopt the resolution directing the Cook County Clerk to reduce the 2024 tax levy should it be capped under the Property Tax Extension Limitation Law

Trustee Daly moved and Trustee Williams seconded to adopt the resolution directing the Cook County Clerk to reduce the 2024 tax levy should it be capped under the Property Tax Extension Limitation Law. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

H. Approval to adopt the proposed Academic Calendars for Fall 2026, Spring 2027, and Summer 2027 semesters

Trustee Rogers moved and Trustee Harris seconded to adopt the proposed Academic Calendars for the Fall 2026, Spring 2027, and Summer 2027 semesters. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

I. Approval of the Board of Trustees meeting dates for calendar year 2025

Trustee Rogers moved and Trustee Williams seconded to approve the Board of Trustees meeting dates for calendar year 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Approval of the South Suburban College Faculty Association Contract, effective 2024-2028

Trustee Daly moved and Trustee Payne seconded to approve the South Suburban College Faculty Association Contract, effective 2024-2028. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

B. Resignations/Retirements/Terminations

Trustee Harris moved and Trustee Williams seconded to approve the resignation of Frank Provenzano as a full-time Engineer in the Plant Operations Department, effective December 5, 2024, and grant permission to advertise to fill the vacated position. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

C. Appointments

1. Trustee Payne moved and Trustee Daly seconded to approve the appointment of T-Unna Perkins as a full-time Director of Registration and Records, effective January 2, 2025. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

2. Trustee Rogers moved and Trustee Harris seconded to approve the appointment of Gloria Ruiz as a full-time Administrative Assistant II in the Student & Enrollment Services Department Effective January 2, 2025, and grant permission to advertise to fill the vacated position. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

3. Trustee Williams moved and Trustee Rogers seconded to approve the appointment of Joseph Jeter as a full-time Admissions Assistant in the Admissions Department, effective December 16, 2024. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

4. Trustee Harris moved and Trustee Payne seconded to approve the appointment of Sondra Lampa as a full-time Radiologic Technology Faculty, effective January 13, 2025. On roll call, Trustees Kevin L. Daly,

Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

VIII. CLOSED SESSION

There was none.

IX. MISCELLANEOUS

There was none.

X. ADJOURNMENT

At 7:28 p.m., Trustee Payne moved and Trustee Rogers seconded to adjourn the Board of Trustees meeting. On roll call, Trustees Kevin L. Daly, Sherelene A. Harris, Vivian Payne, Janet Rogers, Anthony Williams, Chairman Terry Wells and Student Trustee Lizbeth Atenco voted aye. Motion carried.

Chairman of the Board

Secretary of the Board

REVISED