



SOUTH
SUBURBAN
COLLEGE

This is Success.

2024 Fall Classes
ssc.edu

(708) 596-2000, ext. 2231



FALL
2024

NON-CREDIT CLASS SCHEDULE

**Classes Start
August 19!**



Fall Classes are Now Open!

Corporate Training

Continuing, Corporate, & Community Education (C3)



C3 offers high-quality training to business and industry to help companies optimize their workforce. We provide traditional facilitator-led training, technology-based learning, or a combination of both to ensure customized training solutions that work!

Essential Skills

While technical skills are important, most often, employers cite essential skills as reasons for not hiring, not promoting, and even firing promising employees. With C3, expertise and an employer's investment in training can produce results.

- Time/Stress Management
- Train The Trainer
- Customer Service
- Communication
- Effective Teams
- Sales
- Leadership/Supervisor/Management
- Problem Solving

Computer Training & Applications

C3 offers computer workshops that range from introductory through advanced, as well as highly specialized software applications.

- MS Office Applications
- QuickBooks
- Project Management
- CAD
- Social Media



Manufacturing

The South Suburban region is a source of manufacturing jobs opportunities and career upgrades. C3 experts can train, retrain and remediate for employee skill improvement.

- Hazard Analysis and Critical Control Point (HACCP)
- ISO-Audit & Updates
- Lean Solutions
- Maintenance
- Welding-Stick, MIG & TIG
- Safety Quality Forklift
- Manufacturing Skill Standard Council (MSSC)
- PLC
- Blueprint Reading
- OSHA

Human Resource Services

Human Resources departments handle many responsibilities. C3 has the resources you need to stay on top of essential HR functions.

- Performance Evaluations
- Diversity/Discrimination/Harassment
- Policy and Procedure Manuals
- Hiring and Onboarding

For more information, contact Gervaise Edwards: (708) 596-2000, Ext. 5723 or gedwards@ssc.edu.

Contents

Class Beginning and Ending Dates:4

Art6

Barber8

Building Codes & Construction Technology.....8

Business.....9

Creative Arts.....9

Computer Information Sciences10

Computer Proficiency.....10

Drama.....10

Forklift.....11

Firearm Safety Training.....11

Food Service11

Game Creator11

Law.....11

Makeup Artistry12

Music Programs12

Office Administration & Technology.....15

Psychology.....15

Publishing.....15

How to Read this Schedule

Course Code	Section	Time	Day	Site & Room	Instructor	Date
ART E02	701	8:00-8:50a	MWF	MA-4340	Fleischman	1/13-5/16

M=Monday T=Tuesday W=Wednesday TH=Thursday F=Friday S=Saturday

Extension Center Legend for Site Locations

MA= South Suburban College
15800 South State Street
South Holland, IL 60473

FC= Fitness Center
South Suburban College
Main Campus

ON= Main Campus, To Be Determined

OF= Off Campus, To Be Determined

OFC= Oak Forest Center
16333 S. Kilbourn Ave.
Oak Forest, IL 60452

Symbol Key:

Online: Clinical: Internship: Cross-Listed: (This is a college credit class with limited seating for non-credit students.)

Class Beginning and Ending Dates:

Credit & Workshops:

August 17, 2024, through December 19, 2024, unless otherwise indicated

C3 Courses:

September 3, 2024, through December 19, 2024 unless otherwise indicated.

Most non-credit classes require a minimum of four students, and some classes do have a maximum limit. All registration is on a first-come, first-served basis. We ask that students enroll at least one week before the start of class. By registering early, we can avoid disappointment by having to cancel classes.

Fall 2024 – Academic Calendar

Monday, September 2	Labor Day – College Closed- No Classes - Both Campuses
Monday, October 14	Columbus Day – College Closed- No Classes - Both Campuses
Monday, November 11	Veterans’ Day – College Closed - No Classes - Both Campuses
Thurs.-Sat, Nov. 28-30	Thanksgiving Recess – College Closed - No Classes - Both Campuses
Dec. 20-Jan. 1	College Closed

Free Tuition for Senior Citizens:

Any District 510 resident 62 years of age or older is eligible to take Continuing Education courses tuition-free. The student must pay all course-related fees. Available classroom space must exist, and tuition-paying students must constitute the minimum number of required students for the particular class. Senior citizens living outside District 510 boundaries must pay full tuition and fees.

Refund Policy:

NOTE: South Suburban College cannot authorize withdrawals based on information received by telephone.

- ◆ Refund checks are issued approximately 7 to 10 days after the stated deadline-(see below.)
- ◆ Refunds of tuition and fees will occur only after the student has completed a “drop” through their portal during designated “drop” periods.
- ◆ Attendance in any class and receipt of a grade is subject to official enrollment in and payment of the full tuition for the class.
- ◆ No registration changes are allowed after the 10th day of the term for the particular class.
- ◆ The college will issue 100% refunds for any non-credit course or workshop canceled due to insufficient enrollment.
- ◆ For mini-courses or workshops beginning after August 19th, the student must complete a “drop” through their portal or in person 48 hours before the first class session. There will be no refunds after the class begins. Failure to attend class does not result in a refund.
- ◆ Refund checks will be mailed approximately three weeks after the stated deadline.

Tell Us What You Think

You can contact our office by email. Tell us what you like about our class offerings, what you’d like to see, and how we can improve our services to you. Send your email to: C3@ssc.edu

South Suburban College serves the residents of District 510 which includes all or portions of these communities:

Blue Island • Burnham • Calumet City • Country Club Hills
Dixmoor • Dolton • East Hazel Crest • Harvey • Hazel Crest
Homewood • Lansing • Lynwood • Markham • Midlothian
Oak Forest • Phoenix • Posen • Riverdale • South Holland
Thornton • Tinley Park

Check out our web page at: www.ssc.edu

Payment & General Information

How to Pay

Payment can be made by using cash, check, Visa, Discover, MasterCard, or FACTS deferred payment plan. Proof of residency must be provided at the time of registration. As a payment alternative, the College offers the FACTS interest-free monthly payment plan. The cost to budget the payment plan is a \$25 per semester non-refundable FACTS enrollment fee. Payments are electronically processed on the 5th of each month and will continue until the balance is paid in full. Payments may be made from savings, checking or credit card accounts. For more information or to enroll in the FACTS payment plan, please go online to www.ssc.edu and follow the instructions.

**The South Suburban College Board of Trustees reserves the right to change/adjust tuition and fees. Please refer to the College Catalog for additional information regarding tuition and fees.*

Campus Locations & Contact Information

Main Campus:
(708) 210-5718

15800 S. State St., South Holland IL 60473

Oak Forest Center:

(708) 225-6000

16333 S. Kilbourn Ave., Oak Forest, IL

For Indiana residents:

(219) 931-0096 or 0098

Class Schedules Available Online

Our Non-Credit & Credit class schedules are accessible online in a dynamic format. This online format provides the most up-to-date class information. Visit www.ssc.edu to get started.

Who We Are.

The Office of C3 offers a wide selection of personal interest and professional development courses throughout the year with a variety of start dates, class times, and course lengths that make these non-credit classes extremely accessible.

Therefore, the C3 Department welcomes you and thanks you for your participation in our programs. For more information regarding our programs and services, please feel free to contact:

Continuing, Corporate, and Community Education (C3):
(708) 596-2000, ext. 2231

Corporate Training

SSC is your regional headquarters for workforce preparation, employee training and business development. SSC works with a number of industries throughout the Chicago Southland including agriculture, business & information, construction, education, health services, hospitality, manufacturing, and transportation.

Contact: (708) 596-2000, Ext. 5723

FEEDBACK

**Have a comment or question about
our classes or services? Or a suggestion
for this schedule?**

Contact C3@ssc.edu

Art

ART E02—Art Appreciation

Tuition \$124 Fee \$119

This is a college credit class with limited seating for non-credit students. The minimum age recommended for classes is 18.

A general introductory course investigating the visual arts with an emphasis placed on developing an aesthetic and cross-cultural awareness of and appreciation for various visual forms of expression: i.e., painting, sculpture, architecture, cinematography, and video.

■ ART E02 704 9:00-9:50a MWF MA-4340 Wagner 08/19-12/13

ART E11—Drawing I

Tuition \$124 Fee \$119

This is a college credit class with limited seating for non-credit students. The minimum age recommended for them for the class is 18.

An introduction to drawing with emphasis on representation, perceptual growth, and individual expression. Control in line, value, and spatial illusion is developed through various art media and tools.

■ ART E11 702 9:00-11:45a MW MA-4331 Reed 08/19-12/11

■ ART E11 704 12:00-2:45p TTH MA-4331 El Rassi 08/20-12/12

ART E40—Photography I, Digital

Tuition \$124 Fee \$119

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

A basic introductory photography course that covers the principles and fine art aesthetics of black and white photography in a digital format including composition, equipment selection, and use; image processing, manipulation, correction, and output in the digital darkroom; lenses, aperture shutter speed, and focal plane. A brief history of photography is covered. 35mm manual SLR camera or digital camera with full manual controls; tripod.

■ ART E40 702 1:00-3:45p TTH MA-4431 Casella 08/20-12/12

ART E46—Sculpture

Tuition \$124 Fee \$119

This is a college credit class with limited seating for non-credit students. The minimum age recommended for classes is 18.

A studio course with emphasis on the introduction of basic sculpture-making processes and how these relate to the artist's concepts, material, and tools. Processes used: modeling, mold making, carving, lamination in resin, fabrication in wood/metal, welding, and foundry practices. Lectures, demonstrations, slide presentations, and discussions included.

■ ART E46 702 1:00-3:45p TTH MA-4335 Tucker 08/20-12/12

ART E49—Paint Thursday Night Fun Night

Fee \$59

Join us for a little painting, a lot of laughter, and endless memory-making. Round up your crew for a fun night out making memories. Mingle with friends or create new ones! Any excuse to get together with friends, family, and co-workers is a great time to paint! Paint Nights. Enjoy the creative while painting a Pumpkin with Acorns and Falling Leaves in September, a Sugar Skull with Hearts and Roses for October, a Thanksgiving Feast for November, and a Christmas Tree with Lights for December. No Experience is Necessary. Materials will be provided in class. You are welcome to BYOB! Sip and Paint!

ART E49 701 6:00-8:00p TH OFC-Café Fefee 09/19

ART E49 702 6:00-8:00p TH OFC-Café Fefee 10/17

ART E49 703 6:00-8:00p TH OFC-Café Fefee 11/21

ART E49 704 6:00-8:00p TH OFC-Café Fefee 12/12

ART E52—Graphic Design II

Tuition \$124 Fee \$119

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

Graphic Design II explores problems dealing with text and images as they relate to graphic communication. Projects stress conceptual development, analysis, planning, client presentation, and production of designs for advertising and other published materials. The course will include integration of the Adobe Creative Suite of software: Photoshop & InDesign and other software as needed.

■ ART E52 702 1:00-3:45p MW MA-4431 Planera 08/19-12/11

ART E54—Painting Studio

Tuition \$124 Fee \$119

This is a college credit class with limited seating for non-credit students. The minimum age is recommended for classes.

This course offers an opportunity for individual concentration on a thematic approach to developing a personal aesthetic for the advanced student. Projects will be developed as necessary for furthering the personal aesthetic.

■ ART E54 702 9:00-11:45p TTH MA-4329 Wagner 08/20-12/12

ART E71—Ceramics

Tuition \$124 Fee \$119

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

Introduction to ceramic clay-forming techniques with emphasis placed on wheel-throwing and hand-building combined with procedures on glazing, surface decorations, clay, and glaze theory.

■ ART E71 704 10:00-12:45p MW MA-4348 Casella 08/19-12/11

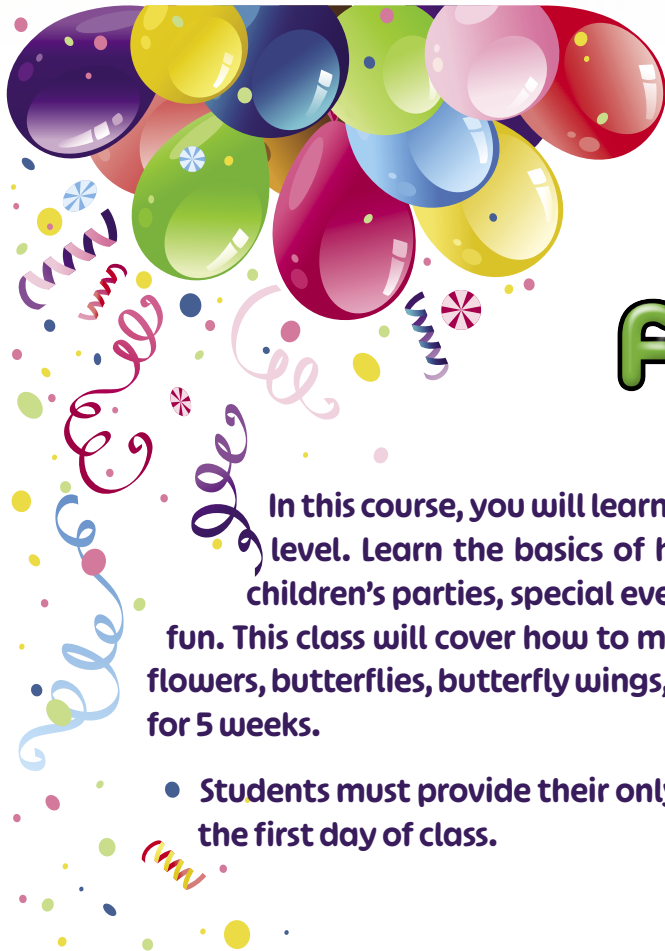
Art EA9 Paint Thursday Night Fun Night

Fee \$59

Join us for a little painting, a lot of laughter, and endless memory-making. Round up your crew for a fun night out, making memories. Mingle with friends or create new ones! Any excuse to get together with friends, family, and co-workers is a great time to paint!

Paint Nights: Enjoy the creative while painting a **Pumpkin with Acorns and Falling Leaves** in September, a **Sugar Skull with Hearts and Roses** for October, **Thanksgiving Feast** for November, and a **Christmas Tree with Lights** final for December. No experience is necessary.

Materials will be provided in class. You are welcome to BYOB Sip and Paint.



CLO E10 BALLOON FOR PROFIT

Fee \$79

In this course, you will learn how to make balloon animals at the beginner level. Learn the basics of how to become a professional entertainer for children's parties, special events, and communities, as a business, or just for fun. This class will cover how to make and create balloons such as dogs, swords, flowers, butterflies, butterfly wings, and hearts. This class will meet one day a week for 5 weeks.

- Students must provide their only supplies. A supply list will be provided during the first day of class.

ART E77—Introduction to Computer Art [Adobe Photoshop, Illustrator]

Tuition \$124 Fee \$119

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

A beginning digital computer-based introduction to raster and vector visual image generation, manipulation, and output. Students will use Adobe Illustrator and Photoshop on Macintosh computers, cameras, scanners, and printers to create, manipulate, and output images. No previous computer experience is required.

ART E77 702 9:00-11:45a MW MA-4431 Planera 08/19-12/11

ART E78—Ceramics II

Tuition \$124 Fee \$119

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

Emphasizing in-depth exploration of the techniques and conceptual theories of pottery. Wheel-throwing and hand-building processes combined with procedures on glazing, surface decorations, clay, and glaze theory.

ART E78 731 6:00-9:40p MW MA-4348 Casella 09/16-12/11

ART E79—Two-Dimensional Design

Tuition \$124 Fee \$119

This is a college credit class with limited seating for non-credit students. The minimum age recommended for class is 18.

In an exploration of the elements, principles, and concepts of design applied to the two-dimensional surface; students will manually and digitally practice the elements used in various media and become visually aware of two-dimensional design's aesthetic possibilities for communication and expression.

ART E79 702 9:00-11:45a TTH MA-4423 Tucker 08/20-12/19

Barber**BAR E99—Barber Instructor**

Tuition \$2,500.00

Prerequisite: Licensed barbers 3 years or over

The Barber Instructor training course is designed to prepare licensed barbers for the Illinois Department of Financial and Professional Regulations Barber Instructor licensing exam. The course offers training in lesson planning and its practical applications, preparing graduates for entry-level employment as an instructor in a barber school. Required Texts and Materials: Milady Standard Barbering, 2017 6th Edition-ISBN-13: 978-1305100558

BAR E99 740 MA-1259 500 Hours

BAR E99—Barber Instructor

Tuition \$5,000.00

Prerequisite: Licensed barbers 3 Years or Less

The Barber Instructor training course is designed to prepare licensed barbers for the Illinois Department of Financial and Professional Regulations Barber Instructor licensing exam. The course offers training in lesson planning and its practical applications, preparing graduates for entry-level employment as an instructor in a barber school. Required Texts and Materials: Milady Standard Barbering, 2017 6th Edition- ISBN-13: 978-1305100558

BAR E99 741

MA-1259 1000 Hours

Building Codes & Construction Technology**BLD E01—Estimating**

Tuition \$157 Fee \$157

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

Material, labor quantity surveys from working drawings, specifications, quantity survey, estimating procedures; approximate detailed methods, and office procedures related to estimating.

BLD E01 701 2:30-5:45p W MA-3345 Damiani 08/21-12/11

BLD E11—Construction Materials & Methods I, Wood

Tuition \$157 Fee \$157

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

The course will cover structural footings, wall systems, the physical properties of wood, building materials, and measurement grading. Hands-on projects allow students to thoroughly understand the principles and methods of rough residential carpentry by framing a mock-up, scaled-down home. Actual house framing includes floor, walled roof construction with special emphasis on the framing square for stair stringers, gable, and hip rafter layout.

BLD E11 702 7:00-9:45p MW MA-L270 Damiani 08/19-12/11

BLD E12— Home Energy Dynamics

Tuition \$157 Fee \$157

This is a college credit class with limited seating for non-credit students. The minimum age recommended for class is 18.

This course provides students will design a home that is safe, comfortable, and energy efficient. Students will understand and identify various types of insulation materials, heating systems, windows, doors, solar heating systems, and heat pumps, and be able to calculate heat gain and loss in a residence. Students will also be able to determine annual heating costs for any home.

BLD E12 701 6:45-9:45p TH MA-3339 08/22-12/12

BLD E14—How to General Contract a Green Home

Tuition \$157 Fee \$157

This is a college credit class with limited seating for non-credit students. The minimum age recommended for class is 18.

This introductory course provides a broad overview of the field of construction technology as applied to carpentry, masonry, electrical, plumbing, building rehabilitation, and new construction. Emphasis is placed on construction techniques, materials, planning, and building codes.

📅 BLD E14 702 5:00-6:40p M MA-3345 Walker 08/19-12/09

BLD E15—Construction Materials and Methods II, (Masonry)

Tuition \$157 Fee \$157

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

Brick, concrete principles, theory, and practice; cementing materials; brick, block masonry; plain and reinforced concrete, footing, foundations; combined systems; windows; fire protection; retaining walls; specifications. Form design, control of mixes; water-cement ratios, water cement-lime ratios; proper curing of cement mixtures tension, and compression tests.

📅 BLD E15 701 7:00-9:45p TTH MA-3339 08/20-12/12

BLD E49—Print Reading

Tuition \$85 Fee \$75

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

A course covers the basic types of drawings, symbols, building materials, and construction techniques currently used in the construction industry.

📅 BLD E49 701 2:30-4:45p M MA-2369 Damiani 08/19-12-09

BLD E51—Renovate Energy Efficient Green Home

Tuition \$157 Fee \$157

Prerequisite: BLD E11

This is a college credit class with limited seating for non-credit students. The minimum age recommended for classes is 18.

Study of the aspects of building technology as applied to rehabilitation; knowledge and application of building codes; preparation and reading of plans. Skill development in carpentry, masonry, electrical, and plumbing. Students will rehabilitate an existing structure.

📅 BLD E51 701 8:30-1:00p TTH MA-2369 Damiani 08/20-12/12

WLD E01—Introduction to Welding

Tuition \$157 Fee \$157

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

This includes fundamentals of blueprint reading; welding print format and types of fabrication blueprints; welding symbols and sizes; and structural shapes and symbols. Introductory hands-on course in welding covering shielded metal/arc welding and flux-cored arc welding theory and practices. This course is designed for a worker needing to perform light welding on the job site.

📅 WLD E01 701 5:30-9:45p MW MA-L275 Damiani 08/19-12/11

Business

BUS E46—How to Start Your Small Business

Tuition \$79 Fee \$79

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

This course is designed to provide the fundamentals of organization and operation of a small business with special attention given to goal setting, market identification, and financial planning. This course will introduce students to managerial and marketing principles, organizational planning, marketing and accounting principles, and business plan development.

📅 BUS E46 701 6:30-9:50p TH MA-3357 08/22-12/12

RES E05—Real Estate Principles

Fee \$249

This course is designed to meet the 75-Hour pre-licensing curriculum requirements for real estate brokers, set forth by the State of Illinois. The course covers topic areas such as Illinois license law, agency, state and federal law, relationships with employing brokers, working with sellers and buyers, real property, fair housing, ownership, contracts, real estate valuation, environmental issues, construction, real estate closings, advertising, property management, and commercial real estate. The course mixes the presentation of facts, concepts, and key terms with real-life scenarios to illustrate the topics being taught and opportunities for assessment to help you apply your new knowledge. The lecture for this course will be offered online in a virtual environment using the Virtual Classroom in D2L. Students are expected to be available online at the scheduled class and lab times.

📶 RES E05 701 Online Sarrett 09/6-11/15

Creative Arts

CLO E10—Balloon for Profit

Fee \$79

In this course, you will learn how to make balloon animals at the beginner level. Learn the basics of how to become a professional entertainer for children's parties, special events, and communities, as a business, or just for fun. This class will cover how to make and create balloons such as dogs, swords, flowers, butterflies, butterfly wings, and hearts. This class will meet one day a week for 5 weeks.

Students must provide their own supplies. A supply list will be provided during the first day of class.

CLO E10 701 6:00-8:00 TH OFC-Café Fefee 08/22,29 & 09/6, 12, & 26

Computer Information Sciences

CIS E18—Cisco IT Essentials v5 A+ Certification

Fee \$549

This is a college credit class with limited seating for non-credit students. The minimum age recommended for them for the class is 18.

This course covers the fundamentals of computer hardware and software as well as advanced concepts. Students who complete this course will be able to describe the internal components of a computer, assemble a computer system, install an operating system, and troubleshoot using system tools and diagnostic software. Students will also be able to connect to the Internet and share resources in a network environment. New topics included in this version include the Microsoft Windows operating system and mobile devices, while the networking and troubleshooting topics have been expanded. Hands-on lab activities will continue to be an essential element of the course. In support of this, virtual learning tools are integrated into this course. The Virtual Laptop and Virtual Desktop are stand-alone tools designed to supplement classroom learning and provide an interactive “hands-on” experience in learning environments with limited physical equipment. Packet Tracer activities will be designed for use with Packet Tracer 5.3.x. The inclusion of Packet Tracer will allow alignment to new CompTIA networking certification objectives without requiring academics to purchase extra networking equipment.

CIS E18 701 6:00-9:25p TTH OFC-5160 Robinson 09/17-12/12

CIS E66—Voice, Data, Video, Fiber Cabling

Fee \$489

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

The Cisco Voice, Data, Fiber Optics, and Entertainment Cabling class is designed to give students hands-on experience with the physical aspects of voice and data network cabling. The course will focus on industry standards for types of media and cabling, physical and logical networks, and signal transmission. Students will develop skills in pulling cable, mounting and wire management, identifying wiring closets, patch panel installation and termination, installation of jacks, and testing cables.

CIS E66 701 6:00-9:45p W MA-L268 Robinson 09/18-12/11

Computer Proficiency

BUS E49—Computers for Seniors

Fee \$149

This course is specifically designed to teach you (NEW STUDENTS) basic skills to navigate the computer. Accessing email, sending documents, navigating the Internet, attaching photos with email, using Google to search, etc. No grandparent left behind; bring a friend! If you need a refresher course this is for you as well. Let it be known it is open to all students young and seasoned. Locating and finding lost documents within your computer, retrieving emails you cannot find or thought were deleted. Create folders on your desktop for better organization along with subfolders. Understanding how to fully navigate your computer with its storage files and lots more.

BUS E49 701 10:00-12:00pm T OFC-5370 Evans 09/10- 11/12

BUS E61—Computer Security

Fee \$159

Computer virus removal and security concepts; this class will help you better understand how to track and remove viruses and malware from your computer. Help you keep your computer safe and running problem-free. Having the confidence needed and not getting caught in a phishing scam. The computer security course focuses on security concepts at a personal level, not on a corporate level, where security policies and procedures must be followed. How to lock down your system and create a recovery CD/FLASH DRIVE for backups of your system to external drives. Note. You will need a laptop for this course to fully get all you can out of it. Bring laptop.

BUS E61 701 12:30-2:30pm T OFC-5370 Evans 09/10- 11/12

Drama

DRM C02—Introduction to Voiceovers-(Getting Started in Voice Acting)

Fee \$49

Explore the fun, rewarding possibilities of the remote working Voiceover industry. Discover current trends and how they make it easy and affordable for just about anyone to get involved. You'll learn about different types of voiceovers and the tools you'll need to find success. Your instructor, a professional voice actor from Voices For All, will take notes as you read a real script in this one-on-one video chat setting, and offer some coaching to improve your delivery. You'll receive a professional voiceover evaluation later. A live one-time, 90-minute Zoom, introductory class for adults 18 & up. The online class instructor will contact registered students by telephone/email to schedule class time.

📶 DRM C02 701 Online (September)

📶 DRM C02 702 Online (October)

📶 DRM C02 703 Online (November)

📶 DRM C02 704 Online (December)

Forklift

TQM E50—Forklift

Fee \$179

This Certification course covers the basic forklift driving skills to make the workplace safe, prevent lift truck incidents, and help employers train and authorize lift truck operators on the job that needed to obtain your Forklifts Operator Certification. A Certification Card from The National Safety Council.

TQM E50 701	8:00-4:30p	S	OFC-5250	Smith	08/17
TQM E50 702	8:00-4:30p	TW	OFC-5250	Smith	08/27 & 28
TQM E50 703	8:00-4:30p	S	OFC-5250	Smith	09/07
TQM E50 704	8:00-4:30p	S	OFC-5250	Smith	09/21
TQM E50 705	8:00-4:30p	S	OFC-5250	Smith	10/05
TQM E50 706	8:00-4:30p	S	OFC-5250	Smith	10/19

Firearm Safety Training

LWN C12—IL CCL Firearms License Renewal

Fee \$99

Upon completion of this class (6 Hours), you will be eligible to renew an Illinois Concealed Carry License (CCL) firearms permit as allowed by Illinois law. The Illinois State Police Certificate will be issued after the 6-Hour course, after covering all of the Illinois Compiled Statutes (ILCS) concerning concealed carry compliance. This course will complete the requirement to renew your Illinois Conceal Carry License. If you've never fired a pistol before or even as an experienced shooter, you will find this class informative and very firearm safety-oriented. A firearms Owners Identification Card (FOID) is needed for class. Apply at www.ispfsb.com/Public/FOID.aspx. Range location: Sporting Arms & Supply Inc. 14216 S. Western Ave. Posen IL 60469.

LWN C12 701	6:00-10:00p	MW	OFC-5680	Wilson	Theory 10/28 & 30
	8:00-10:00p	TH			Range 10/31

LWN E12—IL CCL Training Firearms

Fee \$169

Upon completion of this class (16-Hours), you will be eligible to apply for an Illinois Concealed Carry License (CCL) firearms permit as allowed by Illinois law. The Illinois State Police Certificate will be issued after this 16-Hour course after covering all of the Illinois Compiled Statutes (ILCS) concerning concealed carry compliance. If you've never fired a pistol before or even as an experienced shooter, you will find this class informative and very firearm safety-oriented. A firearms Owners Identification Card (FOID) is needed for class. Apply at www.ispfsb.com/Public/FOID.aspx. Range location: Sporting Arms & Supply Inc. 14216 S. Western Ave. Posen IL 60469.

LWN E12 701	6:00-10:00p	MW	OFC-5680	Wilson	Theory 10/28 & 30
	8:00-10:00p	TH			Range 10/31
	8:00-2:00p	S			Theory 11/2

Food Service

FDS E10—Food Service Certification

Fee \$119

This course in food safety covers sanitation practices designed to maintain a safe and sanitary environment. The class will cover regulating agencies, cross-contamination, personal hygiene, kinds of contaminants, purchasing practices, and viruses related to food safety (pathogens). The class will also cover methods and types of sanitation, equipment requirements, and pest control. Students who pass the course will be able to obtain their State of Illinois Food Managers License. The license is valid for five years. Students MUST attend all class sessions to be eligible to take exams no exceptions. The required textbook-(7-Edition Servsafe Manager-with Answer Sheet) is available on Amazon.com.

FDS E10 701	9:00-1:30p	MT	MA-3351	Jamison	09/09-09/10
FDS E10 702	9:00-1:30p	MT	OFC-5250	Jamison	10/21-10/22
FDS E10 703	9:00-1:30p	MT	MA-3351	Jamison	11/18-11/19

Game Creator

KFK C09 701 — Game Creator

Fee \$149 (Ages 10-18)

We will code, and design characters, maps, and audio. The class will also include free software students can use at home. Students will make with a 2D program and the class will explore 3D designs. Class size is limited, 8 max.

KFK C09 701	6:00 - 8:00p	MF	OFC-5160	Campbell	09/23-09/27
-------------	--------------	----	----------	----------	-------------

Law

LWN C02—How to Expunge/Seal a Criminal Record

Fee \$29

This course will educate you on the eligibility requirements to expunge or seal your criminal arrest record. Clearing your arrest record will help to stabilize your life by removing or preventing barriers to employment, and education, strengthening families and assessing safe and affordable housing, and more.

LWN C02 701	6:00-7:00p	TH	MA-3242	Dixon	10/10
LWN C02 702	11:00-12:00p	S	OFC-TBA	Dixon	10/19

LWN C03—DUI: Road to Restoring Your Driving Privileges

Fee \$29

We will cover all of the same material and we have added information for those who may have their driver's license suspended for other reasons. Removing the DUI from the title will help those who already feel shame and embarrassment find the courage to come out and receive education on how to regain control of their life.

LWN C03 701	6:00-7:00p	TH	MA-3242	Dixon	09/12
LWN C03 702	11:00-12:00p	S	OFC-TBA	Dixon	09/21

Makeup Artistry

COS E11—Makeup Artistry

Fee \$79

Makeup Artistry is a hands-on class for beginners or for anyone who wants to perfect their makeup technique. Upon completion of these two-day workshops, students will feel more confident choosing and applying makeup that enhances their natural beauty. (Please bring makeup that you are currently using to class).

COS E11 701 6:00-7:30p TH MA-4448 Holmes 09/5 & 12

COS E11 702 6:00-7:30p TH MA-4448 Holmes 10/17 & 24

COS E11 703 6:00-7:30p TH MA-4448 Holmes 11/7 & 14

Music Programs

MUS E03—Fundamentals of Music

Tuition \$58 Fee \$54

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

An introductory music theory course for music and non-music majors. It covers rudiments of music such as music notation, rhythm, meter, time signature, key signatures, major scales, minor scales, intervals, transposition, and chords. Each student has access to an electronic keyboard for direct application of classroom work.

MUS E03 730 9:00-10:40a MW MA-1111 Chou 09/16-12/11

MUS E04—Fundamentals of Ear Training

Tuition \$58 Fee \$54

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

An introductory aural skills course for music majors to perform four major tasks: (1) singing intervallic exercises, tonal indexing, dyadic exercises, and harmonic drills; (2) hearing rhythm, meter, intervals, chords, and melody; (3) writing of memorized melodies; and (4) dictating intervals, melody, and chords.

MUS E04 730 10:50-11:55a MW MA-1111 Chou 09/16-12/11

MUS E09—Class Introduction-Piano I

Tuition \$58 Fee \$54

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

This course is designed for the adult beginner who wishes to learn the piano by playing chords quickly with both hands, using songs that are familiar and tuneful. Progress in learning is in proportion to daily practice, so it is helpful to have a piano or keyboard at home. The goal of the course is to enable the student to play easy pop and country music at the first reading.

MUS E09 701 12:00-12:50p MW MA-1111 Chou 08/19-12/11

MUS E18—South Suburban College Voices

Tuition \$15 Fee \$15

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

A symphonic chorus for experienced singers in the Chicago south suburban Calumet area to perform master choral works and classical selections. Open to experienced singers of the community upon consultation. Call (708) 596-2000, ext. 2316 for more information.

MUS E18 701 4:00-5:15p TTH MA-1137 Cierski 08/20-12/12

MUS E21—Jazz Lab

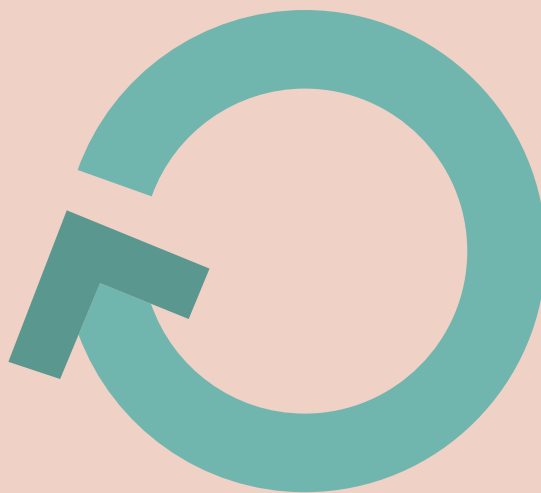
Tuition \$15 Fee \$15

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

Consultation with the director is required. Call (708) 596-2000, ext. 2316 for more information.

MUS E21 706 7:00-9:45p W MA-1137 Brath 08/21-12/11

Noncredit classes are updated frequently! Check ssc.edu often to keep up with the latest classes.



UPDATE

COS E11-Makeup Artistry



This new hands-on class is for beginners or anyone who wants to perfect their makeup techniques. Upon completion of this two-day workshop, students will build skills in choosing and applying makeup that enhances the natural beauty of any individual.

Students will need to bring their existing makeup kit. This includes makeup brushes, foundation, concealer, eyeshadow, eyeliner, mascara, lashes and glue, lip liner, and lipstick.

Fall 2024						
COS E11 701	6:00-7:30p	TH	MA-4448	Holmes	09/5 & 12	
COS E11 702	6:00-7:30p	TH	MA-4448	Holmes	10/17 & 24	
COS E11 703	6:00-7:30p	TH	MA-4448	Holmes	11/7 & 14	



SOUTH
SUBURBAN
COLLEGE
Department of

CONTINUING, CORPORATE &
COMMUNITY EDUCATION (C3)

**To register today, please call
(708) 596-2000, ext. 2231**

14 • Course Listings • Fall 2024 C3 Schedule

MUS E39—Symphonic Band

Tuition \$15 Fee \$15

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

Open to the experienced musicians of the community and advanced high school musicians, this course covers the music of all styles utilizing full instrumentation. Open to the experienced community and student instrumentalists. Consultation with the director is required. Call (708) 596-2000, ext. 2316.

MUS E39 702 7:00-9:45p TH MA-1137 Woodward 08/22-12/12

MUS E52—Jazz Combo Ensemble

Tuition \$15 Fee \$15

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

Open to the experienced community and student jazz performers. Repertoire will be drawn from traditional and contemporary composers from the beginning of the twentieth century to the present. For further details please contact the Music Department, (708) 596-2000, ext. 2316.

MUS E52 702 5:30-6:50p W MA-1137 Brath 08/21-12/11

MUS E54—Chamber Ensemble

Tuition \$15 Fee \$15

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

Literature for string, wind, percussion, brass, and classical guitar. May be repeated. On-demand. Open to the experienced community and student chamber ensemble players. Repertoires will be drawn from classical and contemporary composers written and/or arranged for chamber ensembles. Through rehearsal and performance of a variety of carefully selected chamber music literature, students develop greater musical knowledge and performance-based skills. For further details please contact the Music Department, (708) 596-2000, ext. 2316.

MUS E54 702 4:30-6:20p W MA-LHA Howard 08/21-12/11

MUS-E98—Orchestra

Tuition \$15 Fee \$15

Prerequisite: Audition, invitation, or consent of the instructor

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

Open to the experienced community and student string performers. Repertoire will be drawn from traditional and contemporary composers.

MUS E98 702 6:00-8:45p M MA-1137 Krizan 08/19-12/09

MUS C28—MUS E67—Private Applied Music Lessons for Adults & Children

Fee \$218

If one-on-one instruction is more your style, then enroll in one of our many private applied music classes. Private applied lessons are provided in eight-week units; students desiring a full semester should register for both classes in the following pairs. Students may register for Voice or Instrument lessons. For more information regarding the scheduling of music lessons please call (708) 596-2000, ext. 2316. Instructors will contact registered students by telephone to schedule lessons. First, eight-week lessons begin the week of 08/19/24. The second eight-week lessons begin the week of 10/14/24.

1st 8-week 08/19-10/11

2nd 8-week 10/14-12/13

MUS C28 730 760	Jazz Guitar	MA-1102	Miller
MUS C28 731 761	Jazz Guitar	MA-1102	Harris
MUS E26 730 760	Folk Guitar	MA-1102	Miller
MUS E26 731 761	Folk Guitar	MA-1102	Harris
MUS E27 730 760	Modern Guitar	MA-1102	Miller
MUS E27 731 761	Modern Guitar	MA-1102	Harris
MUS E28 730 760	Bass Guitar	MA-1108	Miller
MUS E28 731 761	Bass Guitar	MA-1108	Harris
MUS E31 730 760	Piano	MA-1106	
MUS E31 731 761	Piano	MA-1104	Chou
MUS E31 732 762	Piano	MA-1106	Lee
MUS E31 733 763	Piano	MA-1106	Dickoff
MUS E32 730 760	Voice	MA-1106	Lee
MUS E32 731 761	Voice	MA-1225	Carter
MUS E32 732 762	Voice	MA-1104	Chou
MUS E33 730 760	Brass (Trumpet)	MA-1108	Woodward
MUS E33 731 761	Brass (Trmbn)	MA-1102	Brath
MUS E33 732 762	Brass (Tuba)	MA-1100	Weber
MUS E34 730 760	Woodwinds(Flute)	MA-1112	Gosak-Dalman
MUS E34 731 761	Woodwinds(Sax)	MA-1112	
MUS E34 732 762	Woodwinds(Clarinet)	MA-1102	Cederborg
MUS E36 730 760	Percussion	MA-1137	Janicki
MUS E37 730 760	Organ	MA-1104	Dickhoff
MUS E38 730 760	Guitar	MA-1102	Miller
MUS E38 731 761	Guitar	MA-1102	Harris
MUS E60 730 760	Violin	MA-1108	Howard
MUS E61 730 760	Viola	MA-1108	Howard
MUS E62 730 760	Cello	MA-1108	Krizan
MUS E63 730 760	Double Bass	MA-1108	Romane
MUS E64 730 760	Oboe	MA-1112	Bradford
MUS E64 731 761	Oboe	MA-1112	
MUS E65 730 760	Bassoon	MA-1112	
MUS E67 730 760	French Horn	MA-1108	Harmon

Office Administration & Technology

OAT E05—Spreadsheets for Windows

Tuition \$89 Fee \$69

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

This course is designed to provide students with instruction in the basic as well as advanced features of Microsoft Excel, including the design and development of spreadsheets, creating charts, creating macros, working with lists, data tables, and scenarios, integrating with other Windows programs and the World Wide Web, and importing data into Excel. The ability to keyboard will be necessary to input text and numeric data. Knowledge of basics in accounting and/or business, though not required, would be helpful. Online students must have an Internet connection, be familiar with downloading and uploading files, and have access to the current version of Microsoft Office, including Word, Access, and Excel.

📶 OAT E05 701 Online 08/19-10/13

OAT E09—Business Communication

Tuition \$124 Fee \$119

This is a college credit class with limited seating for non-credit students. The minimum age recommended for the class is 18.

Effective communication is studied with an emphasis on using written communication in a business environment. Activities include memos, letters, reports, resumes, and electronic mail. Proper spelling, punctuation, document formatting, and grammar are stressed. The online student must have access to an Internet connection and Word 2010 or higher.

OAT E09 701 6:00-7:40p MW MA-3348 08/20-12/12

Psychology

PSY E85—Anger Management

Fee \$29

This course will teach you how to master the art of taking back control of your lives and finding the PEACE you deserve. In this course, you will learn how to handle anger effectively, turn anger into forgiveness, and defuse anger by handling stress.

PSY E85 701 6:00-7:00p TH MA-3242 Dixon 11/07

PSY E85 702 6:00-7:00p TH MA-3242 Dixon 12/05

Publishing

Beginner's Guide to Getting Published

Fee \$69

If your goal is to become a published freelance writer by selling a magazine article, short story, poem, or even a novel to a traditional publisher, this comprehensive workshop will guide you to, then past the editor's desk. You will discover how to: become a "published" writer overnight, submit manuscripts the correct way, find the right publisher for your work, write irresistible query letters, determine when and how to get an agent, and 100 ways to make money as a freelance writer. If you want to succeed, this step-by-step workshop is a must! A detailed tutorial will be emailed to set up your free Zoom account, then the webinar login information and materials will be sent on the day of class.

📶 ENG E16 701 6:00-8:00p M Online Fefee 9/9 & 16

📶 ENG E16 702 6:00-8:00p M Online Fefee 10/7 & 21

📶 ENG E16 703 6:00-8:00p M Online Fefee 11/4 & 18



SOUTH SUBURBAN COLLEGE
WORKFORCE DEVELOPMENT DEPARTMENT

WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA) PROGRAMS

- **Dislocated Worker Program (ages 18+)**

Individuals who are eligible for or have exhausted unemployment insurance

- **Adult Program (ages 18+)**

Priority of services are given to public assistance recipients or other low-income individuals

- **Youth Program (ages 17-24)**

Low income individuals with a barrier to employment

Funding for WIOA programs are made possible through the Chicago Cook Workforce Partnership.



CHICAGO COOK
WORKFORCE PARTNERSHIP

Looking For New Opportunities?

Looking to use your skills to earn some extra cash?

Consider bringing your expertise to SSC's Continuing, Corporate, and Community Education (C3) Department. Help others learn while you earn in this unique and rewarding side gig. Experience in your subject matter is required. *Subjects can include but are not limited to:*

- Arts & Crafts
- Building Construction & Trades
- Business Management & Expertise
- Information Technology
- Office Administration
- All Types of Dance
- CPR
- Safety and Home Health
- Foreign Languages (other than Spanish)
- Music
- Drama
- Law
- Writing & Publishing
- Personal & Professional Development
- Sports & Physical Fitness, and more!

For more information call (708) 596-2000, ext. 2398.



SOUTH
SUBURBAN
COLLEGE
Department of
CONTINUING, CORPORATE &
COMMUNITY EDUCATION (C3)

This is Success.