

# **'BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**

**REGULAR BOARD MEETING MINUTES**

**THURSDAY, AUGUST 13, 2015**

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## **I. CALL TO ORDER & ROLL CALL:**

At 8:00 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington, and Student Trustee Terry Harris.

*Absent:* None

*Also present:* Donald Manning, President; Lynette Stokes, Vice President of Academic Services; Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper.

## **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

## **III. PUBLIC PARTICIPATION:**

There was none.

## **IV. REPORTS/PRESENTATIONS**

### **A. Service Learning Initiatives**

Dr. Lynette Stokes, Vice President of Academic Services, delivered a presentation to the Board of Trustees on Service Learning Initiatives.

## **V. PREVIOUS MEETING MINUTES**

### **A. Finance Committee meeting held July 9, 2015**

Trustee DeFilippo moved and Trustee Whittington seconded to approve the minutes of the Finance Committee meeting held on July 9, 2015. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, and Joseph Whittington voted aye. Nays: None. Trustees Janet Rogers, Terry Wells and Frank M. Zuccarelli passed. Student Trustee Terry Harris voted aye. Motion carried.

### **B. Regular Board of Trustees meeting held July 9, 2015**

Trustee Martin moved and Student Trustee Terry Harris seconded to approve the minutes of the Regular Board of Trustees meeting held on July 9, 2015. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers and Joseph Whittington voted aye. Nays: None. Trustees Terry Wells and Frank M. Zuccarelli passed. Student Trustee Terry Harris voted aye. Motion carried.

## **VI. NEW BUSINESS**

### **A. Monthly Financial Report**

Trustee Whittington moved and Trustee Rogers seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

### **B. Bills Payable for August, 2015**

Trustee Rogers moved and Trustee Wells seconded to authorize the Treasurer to pay the list of bills payable for August, 2015, in the amount of \$4,384,288.01. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

### **C. Approval to enter into a two (@) year contract with Fratello's Catering for the provision of food service in the Child Development Center.**

Trustee DeFilippo moved and Trustee Wells seconded to enter into a two (2) year contract with Fratello's Catering for the provision of food service in the Child Development Center. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

## **VII. PERSONNEL RECOMMENDATIONS**

### **A. Retirement**

Trustee Martin moved and Trustee Daly seconded to approve the retirement of Steven Kasper, full-time Instructor in the Building Construction & Industrial Technology Program, effective January 4, 2016, and grant permission to advertise to fill the vacated position. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

### **B. Resignation**

Trustee Daly moved and Trustee Terry Wells seconded to approve the following resignations:

1. Resignation of Danielle Coleman, full-time Instructor in the Nursing Program, effective August 7, 2015, and grant permission to advertise to fill the vacated position.
2. Resignation of Delilah Curtin, Child Development Specialist I in the Child Development Center, effective July 23, 2015, and grant permission to advertise to fill the vacated position.

On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

### **C. Appointment**

Trustee Daly moved and Student Trustee Terry Harris seconded to approve the appointment of Jason Wroda as an Accountant in the Business & Accounting Department, effective August 17, 2015, pending a satisfactory criminal background investigation, and grant permission to advertise to fill the vacated position. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

**D. Create and Advertise**

Trustee Daly moved and Trustee Martin seconded to create and advertise the position of English Language Acquisition Paraprofessional Educator in the Adult Education Department, effective September 14, 2015. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

**VIII. Closed Session**

At 8:29 p.m., a motion was made by Trustee Daly and seconded by Trustee Martin that the Board of Trustees enter into closed session to discuss the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable and imminent litigation. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

At 8:57 p.m., the Board of Trustees resumed open session on a motion made by Trustee Daly and seconded by Trustee Whittington. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

**VII. PERSONNEL RECOMMENDATIONS CONTINUED**

**E. Memorandum of Understanding**

Trustee Daly moved and Trustee Whittington seconded to approve the Memorandum of Understanding between South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District No. 510. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

**ADJOURNMENT**

At 8:58 p.m., Trustee Rogers moved and Trustee Daly seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Terry Harris voted aye. Motion carried.

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**Martin Lareau, Board Secretary**

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**Frank M. Zuccarelli, Board Chairman**